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TRUSTEES REPORT.

THIRTY-FOURTH
ANNUAL REPORT
OF THE
TRUSTEES,
OF THE
PEABODY INSTITUTE,
PEABODY, MASS.

PEABODY:
PRINTED AT THE OFFICE OF THE PEABODY PRESS,
1886.

At a legal meeting of the inhabitants of the Town of Peabody,
qualified to vote in town affairs, held March 6th, 1882,
it was

VOTED, That the Town allow the Trustees of the Peabody
Institute, in the future, to make their annual report in print.

A true copy of record,

Attest :

N. H. POOR, Town Clerk.

ORGANIZATION OF THE BOARD OF TRUSTEES.

1885—1886.

FRANCIS H. APPLETON,	President.
GEORGE M. FOSTER,	Secretary.
FRANKLIN OSBORN,	Treasurer.
KENDALL OSBORN,	Finance Committee.
CHARLES C. PIKE,	
FRANK E. FARNHAM,	
GEORGE J. WINCHESTER,	
THOMAS CARROLL,	
GEORGE M. FOSTER,	Building Committee.
GEORGE H. POOR,	
G. FRED OSGOOD,	

TRUSTEES.

KENDALL OSBORN,	Time expires,	1886
FRANKLIN OSBORN,	" "	1886
GEO. J. WINCHESTER,	" "	1887
FRANK E. FARNHAM,	" "	1887
MERRITT COOK,	" "	1888
FRANCIS H. APPLETON,	" "	1888
THOMAS CARROLL,	" "	1889
CHARLES C. PIKE,	" "	1889
GEORGE M. FOSTER,	" "	1890
S. S. LITTLEFIELD,	" "	1890
GEORGE H. POOR,	" "	1891
G. FRED OSGOOD,	" "	1891

JOHN D. McKEEN,	Janitor.
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ORGANIZATION OF THE
LYCEUM AND LIBRARY COMMITTEE.

1885—1886.

G. FRED OSGOOD,

Chairman.

ARTHUR W. LITTLEFIELD,

Secretary.

FRANK C. MERRILL,

Treasurer.

GEORGE H. POOR,
GEORGE M. FOSTER,
DANIEL P. GROSVENOR,
WILLIAM J. McCARTHY,
STEPHEN S. LITTLEFIELD,
EUGENE T. McCARTHY,
LYMAN P. OSBORN,
CHARLES F. BUSHBY,
THOMAS H. McGRATH,

J. WARREN UPTON,

Librarian.

STANDING COMMITTEES

— OF THE —

LYCEUM AND LIBRARY COMMITTEE.

PEABODY LIBRARY COMMITTEE.

S. S. LITTLEFIELD,
D. P. GROSVENOR,
A. W. LITTLEFIELD,
GEO. M. FOSTER,

FRANK C. MERRILL,
WILLIAM J. MCCARTHY
GEORGE H. POOR,
E. T. MCCARTHY.

EBEN DALE SUTTON LIBRARY COMMITTEE.

G. FRED OSGOOD,
CHARLES F. BUSHBY,
A. W. LITTLEFIELD,

LYMAN P. OSBORN,
WILLIAM J. MCCARTHY,
FRANK C. MERRILL.

LECTURE COMMITTEE.

G. M. FOSTER,
G. FRED OSGOOD,

L. P. OSBORN,
D. P. GROSVENOR,
T. H. McGRATH.

FINANCE COMMITTEE.

FRANK C. MERRILL,
G. FRED OSGOOD.

S. S. LITTLEFIELD,

THIRTY-FOURTH ANNUAL REPORT

— OF THE —

TRUSTEES OF THE PEABODY INSTITUTE.

In presenting their thirty-fourth Annual Report, the Trustees can congratulate the Town upon the continued prosperity of this valuable and noble Institution which is entrusted to their care.

The board met and organized and appointed the required Committees of their number in March, 1885; and also chose the Lyceum and Library Committee, and the Janitor. The names of the officers and Committees, etc., will be found on the previous pages.

Action was also taken then with a view to securing an improved condition of the lot where Mr. Peabody's remains lie buried in Harmony Grove Cemetery. The President of this Board was appointed a Committee to attend to it, and we have to thank members of Mr. Peabody's family in Philadelphia, not only that they have caused the lot to be put in good condition, but that they have, in a letter just received, signified their desire to perpetually endow the lot by placing in the keeping of this Board a fund for that purpose.

We shall be able to report more fully upon this matter in our next Annual Report.

In April, \$4400 was appropriated for the use of the Lyceum and Library Committee, which was \$1200 more than the previous year. This increase has enabled the committee to purchase 528 more books than in 1884, and there have been three more lectures given. All of this course of lectures have been given in the Institute Hall, which seems to be the proper place for them; the accommodation appears to have been ample.

In February, 1886, at the final meeting of the Institute year, the reports of the Treasurer, and the Lyceum and Library Committee were received and accepted, and are herewith submitted, as are also the reports of its sub-committees.

A Committee of three members of this Board was appointed to consider the matter of reseating the Hall and to report at the next annual meeting.

In 1870 our income-yielding property was as follows:—

Real Estate and Invested Funds	\$110,300 00
Reserved Fund	20,000 00
Eben Dale Sutton Reference Library Fund	20,000 00
High School Medal Fund	2,000 00
	<hr/>
	\$152,300 00

In 1886 our income-yielding property was as follows:—

Real Estate and Invested Funds	\$121,797 00
Reserved Fund	42,643 26
Eben Dale Sutton Reference Library Fund	20,000 00
High School Medal Fund	2,000 00
	<hr/>
	\$186,440 26

An historical sketch of the Institute from the time of its foundation to the present, in a not too lengthy form, would be of interest and value, but the time allowed the writer of our annual report is too short to accomplish it now.

During the year all the oil paintings have been carefully cleaned and varnished, which has brought out the original colors and again shown them in fresh appearance.

The whole internal management of the Institute, as to its libraries and lectures, rests upon the Lyceum and Library Committee by Mr. Peabody's expressed direction; while the Trustees hold the power to annually appoint them and have charge of all the real and personal estate.

The Trustees never fail to find those among us who are willing and able workers in this good cause, and whose zeal and energy have brought credit upon that committee. Membership on the Committee is not only an honorable appointment, but is a most responsible one, and should be so considered by every member, who should prove his interest in the work by regular attendance upon the meetings.

The Committee are fortunate in securing at the head of our library a gentleman who is an earnest believer in the value of the Institute in a high sense for good to every citizen, and who is willing to lend encouraging aid to those who may seek advice in the selection of their books, when it is possible for such to be given. His report, herewith submitted, is instructive reading, and all that he says and quotes in regard to the intimate relations that should exist between this Institute and the Public Schools, need only be thoughtfully read to be fully appreciated.

There is no more difficult part in any system of education

than is the directing the minds of our children so that they shall be turned to best advantage during the hours of recreation. In many schools the teachers, or some of them, pass their recess time in company with their pupils, guiding them in their games, and becoming familiarized with their characters, which must assist in the schoolroom to the advantage of both teacher and pupil.

Of the Eben Dale Sutton Reference Library too much cannot be said in praise of this valuable and well planned department, which will cause the name of Mrs. Eliza Sutton to be ever cherished by our citizens. The value of a reference library can never be gauged by the number of people who seek its shelves. It is in the fact that volumes are there deposited of such value, as to contents and price, that it would usually be deemed unadvisable, and more often impossible, to secure them for a more general library. In such a library, only, with well filled shelves would it be possible for a student, an inventor, etc., to find information which would serve as a connecting link between hard study and that success which might prove of real and lasting benefit to many persons.

This library is a foundation that grows quietly, and is more and more appreciated and sought out as time rolls on. Such a library will always be well known, even beyond the limits of Town and County and rank as of national importance, more especially perhaps among students, but will not fail to draw towards it the more modest and quiet reader. She, who established this lasting Memorial, could not have adopted a plan more permanent and enduring, in its cumulative value, than this plan of endowment.

Lists of young folks books have been carefully prepared by the librarian for use at the public schools, so that reading matter can be easily selected by the teachers for their pupils.

The fact should not be lost sight of that the arrangements to enable people to get their books out of the library speedily are very good; and in addition to this it is probable that a case for the card catalogue will soon be secured which will greatly aid and simplify the librarian's work, and therein still further lessen the time consumed in taking out books, besides having other advantages.

It is not well ever to hasten improvements much beyond the demand of the public, but certain changes, which are adopted elsewhere and which have been somewhat discussed in our own case, may be called for before many years. I refer to the opening of our library every day, except Sunday, for the same hours each day, so that a book could be secured regularly upon whatever day it might be wanted. It is believed that this would be a valuable improvement, as soon as the necessary arrangements can be made to accomplish it.

In many places the reading rooms are also opened on the afternoons of Sunday, and have been found of great value as offering quiet and instructive occupation.

All of this will undoubtedly receive the careful attention of the Lyceum and Library Committee, should it be desirable.

Should the Committee, previously referred to advise that improvements be made in the seating of our Hall, it would seem that no further change in the general arrangement of the building would be necessary beyond the ordinary annual repairs, until our shelf-room shall demand enlargement. It therefore seems to be a time when it is wise to consider whether any library improvements can be made to good advantage, and the interest in this direction that exists in this Board, and is shown in the Reports submitted by the Lyceum and Library Committee will surely bring about all that is desirable in that direction.

We would, again, refer you to these several reports, which are herewith printed, for further details in the work at the Institute, which will repay careful attention.

Respectfully submitted,

In behalf of the Trustees,

FRANCIS H. APPLETON.

Peabody, March 8th, 1886.

TREASURER'S REPORT.

BOARD OF TRUSTEES.

The treasurer hereby presents to the Trustees the four following accounts for the year ending January 15, 1886:

- 1st. The General Current Account.
- 2d. The Reserved Fund Account.
- 3d. The Sutton Reference Library Account.
- 4th. The High School Medal Fund.

Also Statements of Invested Funds and Schedule of Insurance.

GENERAL CURRENT ACCOUNT.

Trustees of the Peabody Institute in account with Franklin Osborn, Treasurer.

1885.			Dr.
April	10,	To paid For watering streets,	\$ 25 00
	10,	" " Gas bill,	40 80
	10,	" " Gas bill, Sutton Library,	11 20
	10,	" " John Buckley,	4 50
	10,	" " Wm. Blaney,	4 55
	10,	" " Peabody Reporter,	3 50
	10,	" " Samuel Trask,	3 42
	10,	" " E. G. Kelly,	2 81
	10,	" " E. D. Trask & Son,	9 15
	10,	" " B. M. Hills,	70
	10,	" " J. D. McKeen, Salary,	175 00

	10,	To paid	J. D. McKeen, bills paid,	2 50
	10,	"	" Water rates,	20 90
	10,	"	" L. and L. Committee,	900 00
	15,	"	" A. B. Cross,	53 00
	27,	"	" Samuel Trask,	5 75
	27,	"	" Peabody Press,	5 00
	27,	"	" G. R. Norton,	3 50
	27,	"	" C. H. Goulding,	4 55
May	25,	"	" Insurance, Sutton Library,	95 25
July	1,	"	" Wm. Pickering & Co.,	12 50
	1,	"	" Frank A. Wendell,	200 00
	1,	"	" Gas bill,	23 60
	1,	"	" Gas bill, Sutton Library,	5 80
	1,	"	" J. D. McKeen, salary,	175 00
	1,	"	" J. D. McKeen, bills paid,	45
	9,	"	" N. M. Quint,	38 00
	13,	"	" L. and L. Committee,	900 00
	13,	"	" J. N. Burbeck,	7 50
	13,	"	" E. D. Trask & Son,	7 87
	13,	"	" Bushby & Co.,	90
	13,	"	" John Moulton,	8 00
	13,	"	" G. R. Norton,	6 46
Oct.	1,	"	" J. O. Sullivan,	4 18
	1,	"	" Almy, Bigelow & Washburn,	7 50
	1,	"	" Samuel Trask,	2 57
	1,	"	" J. D. McKeen, Salary,	175 00
	1,	"	" J. D. McKeen, bills paid,	56
	1,	"	" Water rates,	22 80
	1,	"	" Thomas G. Pinnock,	13 22
	1,	"	" Gas bill,	15 20
	1,	"	" Gas bill, Sutton Library,	4 40
	5,	"	" L. and L. Committee,	900 00
Nov.	21,	"	" For Town Hall,	132 00
1886.				
Jan.	2,	"	" Gas bill,	58 60
	2,	"	" Gas bill, Sutton Library,	13 80
	2,	"	" G. R. Norton,	4 90
	2,	"	" M. S. Clark,	2 66
	2,	"	" Samuel Trask,	88
	2,	"	" J. D. McKeen, salary,	175 00
	2,	"	" J. D. McKeen, bills paid,	60

4,	To paid L. and L. Committee,	900 00
11,	" " B. F. Woodbury,	5 35
11,	" " J. Eastman Chase,	25 00
12,	" " For watering streets,	25 00
14,	" " Treasurer, Sundry expenses,	10 00
	Balance,	1028 02
		<hr/>
		\$6284 40

1885.

Cr.

		By Balance,	\$ 440 15
Feb.	11,	" Cash rec'd for use of Hall,	12 50
	28,	" Cash rec'd for use of Hall,	25 00
	28,	" One E. R. R. Coupon,	30 00
			1400 00
April	10,	" Interest on Town note,	37 50
	11,	" Cash rec'd for use of hall,	87 50
	11,	" Rent of J. D. McKeen,	75 00
	14,	" Rent of D. P. Grosvenor,	75 00
	14,	" Rent of R. S. D. Symonds,	9 00
	14,	" Bank Dividend,	175 00
	14,	" Five B. C. & M. Coupons,	85 00
	14,	" Three Boston Coupons,	30 00
	14,	" One Lawrence Coupon,	460 00
May	1,	" Twenty-three Peabody Coupons,	18 50
	5,	" Cash rec'd for use of Hall,	12 50
	31,	" Cash rec'd for use of Hall,	60 00
July	1,	" Two Cambridge Coupons,	35 00
	1,	" One B. & M. Coupon,	25 00
	1,	" Interest on Providence bond,	87 50
	1,	" Rent of J. D. McKeen,	95 25
	10,	" Rec'd for Insurance, Sutton Library,	75 00
	10,	" Rent of D. P. Grosvenor,	75 00
	17,	" Rent of R. S. D. Symonds,	30 00
Sept.	20,	" One E. R. R. Coupon,	175 00
	20,	" Five B. C. & M. Coupons,	85 00
	20,	" Three Boston Coupons,	30 00
	20,	" One Lawrence Coupon,	87 50
Oct.	1,	" Rent of J. D. McKeen,	75 00
	10,	" Rent of R. S. D. Symonds,	

	10,	By	Dividend Warren Nat. Bank,	9 00
	10,	"	Interest on Town Note,	1400 00
	13,	"	Rent of D. P. Grosvenor,	81 25
	31,	"	Twenty-three Peabody Coupons,	460 00
	31,	"	Rec'd for use of hall,	62 50
Dec.	31,	"	Two Cambridge Coupons,	60 00
	31,	"	One B. and M. Coupon,	35 00
	31,	"	Interest on Providence Registered bond,	25 00
1886.				
Jan.	2,	"	Rent of J. D. McKeen,	87 50
	6,	"	Rent of R. S. D. Symonds,	75 00
	12,	"	Rent of D. P. Grosvenor,	81 25
				<hr/>
				\$6284 40

FRANKLIN OSBORN, Treas. of Trustees.

RESERVED FUND ACCOUNT.

Trustees of Peabody Institute in account with Franklin Osborn, Treas.

			Dr.
1885.			
April	11,	To paid L. & L. Committee,	\$200 00
July	13,	" " L. & L. Committee,	200 00
Oct.	5,	" " L. & L. Committee,	200 00
1886.			200 00
Jan.	4,	" " L. & L. Committee,	1078 51
		Balance,	
			<hr/> 1878 51
			Cr.
			\$ 53 51
Feb.	1,	By balance	37 50
April	14,	" Rent of B. F. Woodbury,	60 00
	14,	" Two E. R. R. Coupons,	30 00
	14,	" One Lawrence Coupon,	25 00
	14,	" One Boston Coupon,	25 00
	14,	" One Massachusetts Coupon,	30 00
May	1,	" One Fall River Coupon,	35 00
	1,	" One Cincinnati Coupon,	440 00
	1,	" Twenty-two Peabody Coupons,	25 00
July	1,	" Interest on Providence bond,	75 00
	1,	" Three Providence Coupons,	17 50
	1,	" One B. & M. Coupon,	30 00
	1,	" One B. & A. Coupon,	15 00
	1,	" One Taunton coupon,	30 00
	31,	" One Toledo Coupon,	37 50
Sept.	20,	" Rent of B. F. Woodbury,	60 00
	20,	" Two E. R. R. Coupons,	25 00
	20,	" One Boston Coupon,	30 00
	20,	" Lawrence Coupon,	25 00
	20,	" One Mass. Coupon,	30 00
Oct.	31,	" One Fall River Coupon,	35 00
	31,	" One Cincinnati Coupon,	440 00
	31,	" Twenty-two Peabody Coupons,	37 50
Dec.	11,	" Rent of B. F. Woodbury,	25 00
	31,	" Interest on Providence Registered bond,	75 00
	31,	" Three Providence Coupons,	

	31,	By One B. & M. Coupon,	17 5
	31,	" One B. & A. Coupon,	30 00
	31,	" One Taunton Coupon,	15 00
	31,	" One Toledo Coupon,	30 00
1886			
Jan.	11,	" Rent of R. F. Woodbury,	37 50
			<hr/>
			\$1878 51

FRANKLIN OSBORN, Treas. of Trustees.

EBEN DALE SUTTON REFERENCE LIBRARY FUND.

*Trustees of the Peabody Institute in account with Franklin Osborn,
Treasurer.*

1885.

			Dr.
May	1,	To paid Treasurer L. & L. Committee,	\$400 00
Nov.	4,	" " Treasurer L. & L. Committee,	400 00
			<hr/>
			\$800 00

			Cr.
May	1,	By Twenty Peabody Coupons,	\$400 00
Nov.	1,	" Twenty Peabody Coupons,	400 00
			<hr/>
			\$800 00

FRANKLIN OSBORN, Treas. of Trustees.

PEABODY HIGH SCHOOL MEDAL FUND.

*Trustees of the Peabody Institute in account with Franklin Osborn,
Treasurer.*

1885.

			Dr.
May	8,	To paid J. W. Hudson,	100 00

Jan. 15,	To paid Balance,	50 00
		<hr/> \$150 00
		Cr.
1885.		\$50 00
Jan. 20,	By Balance,	50 00
May 1,	" Two Quebec Coupons,	50 00
Nov. 1,	" Two Quebec Coupons,	<hr/> \$150 00

FRANKLIN OSBORN, Treas. of Trustees.

We, the undersigned, hereby certify that we have examined the accounts of the Treasurer and find the same correct with proper vouchers for all payments.

KENDALL OSBORN,	} Finance Committee of the Trustees.
CHARLES C. PIKE,	
THOMAS CARROLL,	
FRANK E. FARNHAM,	
GEO. J. WINCHESTER,	

Peabody, Jan. 15, 1886.

REAL ESTATE AND INVESTED FUNDS OF THE PEABODY INSTITUTE.

Land, building, library, portraits and cabinets of valuables not
appraised.

Two Dwelling Houses,	\$12,000 00
Town Notes,	70,000 00
Twenty-three Town Bonds,	23,677 00
Three Shares Warren National Bank,	300 00
One City of Lawrence Bond,	940 00
Three City of Boston Bonds,	3,425 00
Two City of Cambridge Bonds,	2,325 00
One City of Providence Registered Bond,	1,050 00
One B. & M. R. R. Bond,	1,200 00
One E. R. R. Bond,	1,082 00
Five B. C. & M. R. R. Bonds,	5,798 00
	————\$121,797 00

RESERVED FUND PROPERTY.

One Dwelling House,	3,550 00
Twenty-two Town Bonds,	22,634 00
One City of Lawrence Bond,	940 00
One City of Fall River Bond,	990 00
One City of Boston Bond,	1,125 00
One City of Taunton Bond,	555 00
Three City of Providence Bonds,	3,351 00
One City of Providence Registered Bond,	1,050 00
One Mass. Bond,	1,130 00
One B. & A. R. R. Bond,	1,065 00
One B. & M. R. R. Bond,	630 00
Two E. R. R. Bonds,	2,212 00
One City of Toledo Bond,	1,091 00
One City of Cincinnati Bond,	1,241 75
Cash,	1,078 51
	————\$42,643 26

EBEN DALE SUTTON REFERENCE LIBRARY FUND.

Twenty Town Bonds,	20,000 00
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HIGH SCHOOL MEDAL FUND.

Two Province of Quebec Bonds,	2,000 00
	<hr/>
	\$186,440 26

FRANKLIN OSBORN, Treas. of Trustees.

INSURANCE.

	Co.	Am't	Expires.
Institute	Dorchester,	\$2,500 00	Nov. 19, 1886
	Quincy,	5,000 00	Nov. 19, 1886
	Essex,	5,000 00	July 1, 1887
	Holyoke,	1,500 00	Nov. 15, 1888
	Merrimac,	3,000 00	Nov. 19, 1888
	Phoenix,	3,000 00	Nov. 19, 1888
	S. Danvers,	5,000 00	July 1, 1889
		<hr/>	
		\$25,000 00	
Library	London & Lancashire,	\$5,000 00	Feb. 25, 1886
	Holyoke,	3,500 00	Mar. 15, 1887
	Continental,	5,000 00	Nov. 19, 1888
	Royal,	6,500 00	Mar. 23, 1889
		<hr/>	
		\$20,000 00	
Portrait, Phenix,		\$1,850 00	Nov. 19, 1888
Wallace House, So. Danvers,		\$3,000 00	June 1, 1891
Merrill House, So. Danvers,		2,000 00	June 1, 1891
Hammond House, So. Danvers,		550 00	Aug. 1, 1886
Hammond House, So. Danvers,		450 00	Mar. 1, 1888
		<hr/>	
		\$6,000 00	

Fixtures of Sutton Library	{	Merchants &			
		Farmers	2,500	00	May 1, 1890
		Salem Mutual,	2,500	00	May 1, 1890
		<hr/>			
			\$5,000	00	

Sutton Library	{	Merchants & Farmers,	\$1,500 00	May 1, 1890
		Salem Mutual,	500 00	May 1, 1890
		Phœnix,	5,000 00	Feb. 25, 1886
			<hr/>	
			\$7,000 00	

FRANKLIN OSBORN, Treas. of Trustees.

Peabody, Jan. 15, 1886.

REPORT OF THE LYCEUM AND LIBRARY COMMITTEE.

TO THE TRUSTEES OF THE PEABODY INSTITUTE :—

The annual report of the Library and Lyceum Committee is comprised in the reports of the Sub-Committees, the Librarian and the Treasurer to the Lyceum and Library Committee, and they are herewith submitted. It seems to be necessary, in this report to the Trustees, only to call attention to some points which merit particular notice.

The increased appropriation of the current year has enabled the Library Committee to put a much larger number of useful books upon the shelves of the Library, and the Lyceum Committee to employ more and better lecturers.

The necessity of a complete card catalogue so arranged in cases as to be accessible is growing more apparent. It will require much time and labor and some expense to accomplish it. It is expected that a beginning will be made the coming year.

The lectures of the course of 1885-6 have been given in the Institute Hall, and it is the opinion of the Committee that this Hall will for the present accommodate all who desire to attend. Some changes might be made to add to the comfort of the audience, who still try in vain to find an easy resting place upon the seats above.

The earnest words of the Librarian in regard to devising some method of directing the course of reading of the younger portion of the community deserve the most thoughtful attention, coming as they do from one who has spent so many years in successful instruction of our youth.

Respectfully submitted,

for the L. and L. Committee,

G. F. OSGOOD, Chairman.

REPORT OF THE PEABODY LIBRARY COMMITTEE.

THE COMMITTEE OF THE PEABODY LIBRARY SUBMIT THE FOLLOWING REPORT:—

The action of the Trustees, in placing at the disposal of the Committee an increased fund over that of several preceding years, has enabled them to materially strengthen the growth of the Library in its various departments. A comparison between the reports of the Librarian on accessions for 1884-5 and 1885-86 shows an increase of 501 volumes in favor of the latter year.

Our Librarian, thoroughly interested in his work, and bringing to it a knowledge acquired by experience, has secured to the reading public every advantage which the Library is capable of affording.

The introduction of the Hectograph and Cyclostyle methods of list copying, has proved beneficial, and given patrons accommodations in finding books, which few libraries afford.

A list of books suitable for use in the schools has been prepared by the Librarian. And in this connection we would call the special attention of parents and teachers to that portion of the Librarian's report, bearing on this subject.

The Reading room is rapidly growing in public favor, and proves a valuable addition to the Library. Your committee have, from time to time, made such additions to this department as their funds would allow.

The Library is much in want of some improved arrangement for preserving the Card Catalogue, and the matter of furnishing additional shelf room for future accessions of books requires immediate attention, as some departments are already crowded.

During the year three of the assistants, whose familiarity with their duties made them valuable to the Librarian and whose civility was appreciated by the public, have resigned. Their positions have been filled by others, who are performing their duties acceptably.

Respectfully submitted

for the Committee,

S. S. LITTLEFIELD.

REPORT OF THE LYCEUM COMMITTEE.

TO THE LYCEUM AND LIBRARY COMMITTEE :—

In view of the experience of the previous year at the new Town Hall, it was the judgment of this Committee that a return of the lectures to the Peabody Institute Hall was required, fully believing that the public would be sufficiently accommodated, and at the same time relieved from those inconveniences and annoyances which were apparent in the former course.

With a larger appropriation the number of lectures has been increased and the Committee have been enabled to make engagements with lecturers who have not been available before on account of insufficient funds. The attendance has been large considering the inclemency of the weather on many of the evenings. The interest has been well sustained and a general satisfaction with the course has been manifest.

The following is the list of lectures for 1885-6.

- Nov. 12, Hon. Wm. Parsons. Subject, Masters of the Situation.
- Nov. 19, Geo. H. Hartwell. Subject, Civilized Electricity.
- Nov. 24, Nella F. Brown. Subject, Miscellaneous Readings.
- Dec. 3, Alban Andren. Subject, Norway.

Dec. 10, Prof. W. C. Richards. Subject, The Philosophy and Poetry of Flame.

Dec. 17, W. I. Marshall. Subject, Utah.

Dec. 22, Will Carleton. Subject, The Golden Horse.

Dec. 31, Harry W. French. Subject, Picturesque Mountains of America.

Jan. 7, Major Henry C. Dane. Subject, The Great Naval Battles of the Rebellion.

Jan. 14, H. H. Ragan. Subject, Venice, Milan and the Italian Lakes.

Jan. 21, Prof. James F. Babcock. Subject, Basket of Charcoal.

Jan. 28, Hon. George R. Wendling. Subject, Hamlet and his Interpreters.

Feb. 4, Dr. James Hedley. Subject, The Sunny Side of Life.

Respectfully submitted,

G. M. FOSTER,

Chairman of Lyceum Committee.

LIBRARIAN'S REPORT.

TO THE LYCEUM AND LIBRARY COMMITTEE:—

The report of the Librarian for the year ending Feb. 1, 1886, is respectfully submitted.

It will be seen by the statistics in this report that the last spring's appropriation enabled the Committee to add largely to the Library.

During the past year many readers have availed themselves of the rule allowing books for study and reference to be used for four weeks, and much satisfaction has been expressed in consequence.

A new device for multiplying copies, the Cyclostyle, has taken the place of the Hectograph, and by means of it three hundred pages of lists of the books added the last two years have been prepared for the use of the Library and one hundred pages of a list of Young folks' books for the use of the schools.

On the borrowers' tables are placed as many catalogues and finding lists as they will conveniently hold and a reserve of two copies of each of the catalogues and finding lists are at hand if needed. All these have been carefully revised so that, as far as

possible, the worn out books are denoted by colored marks. A complete revised Catalogue and finding list is kept at the delivery desk. It is believed that in no library are better facilities for ascertaining the titles and numbers of the books.

ACCESSIONS

TO THE PEABODY LIBRARY FROM FEB. 1, 1885, TO FEB. 1, 1886.

Number of volumes added by purchase, including	62	
volumes periodicals,	1019	
Number of volumes added by gift,	66	
	<hr/>	1085
Number of volumes in Library, Feb. 1, 1885,	24,462	
Number of volumes worn out,	40	
	<hr/>	24,422
		<hr/>
Number of volumes in the Library, Feb. 1, 1886,		25,507

BINDING.

Number of volumes bound, including Periodicals,	474	
Number of volumes repaired,	104	
	<hr/>	578

RECEIPTS.

Fines collected,	\$65 87	
Received from the sale of one Catalogue, one supplement and books damaged, etc.,	2 95	
	<hr/>	\$68 82

CIRCULATION.

		Number Vols.	Per cent.
1st Class	Law; Political, Moral, Social, and Mental Science and Theology,	552	2
2d	" Fiction and Juvenile Books,	18,520	71
3d	" Voyages, Travels and Description of Countries,	1,692	7
4th	" History,	790	3
5th	" Biography,	977	4
6th	" Poetry,	285	1
7th	" Reference and Scientific Books,	1,261	5
8th	" Books in Foreign Languages, Periodicals and Miscellaneous Collections:	1,958	7
Whole number circulated,		26,035	100

The Librarian, as well as many others in the community, has for years been convinced that the Library might be more serviceable to the younger portion of the community, and he would have been glad to have afforded more assistance than he has been able to do. In most Libraries of the size of ours a permanent assistant is employed competent to do a portion of the clerical work now entirely done by the writer of this. The Library hours are not long enough to do all the clerical work needed here and most of that work is done at other times. In Somerville last week a sub-committee of the School Committee was chosen to prepare lists of books suitable for school children; in other places the teachers go to the Library and select books for their pupils or else make up lists for the same.

In some towns and cities an extra appropriation is made for the purchase of extra copies of illustrative works for school use to be spent under the direction of the Library officers and charged and delivered to teachers who are held responsible for their return.

Some plan could probably be devised so that with the co-operation of the teachers and School committee the children should be directed in the use of such books in this Library as would be of permanent advantage and of much more service in every respect than is now obtained from skimming over half a dozen books a week.

Should an earnest endeavor on the part of all concerned be manifested, it would be necessary for the Library to be provided with a case to contain all the catalogue cards belonging to it; so that they can be accessible for the purpose of grouping each class by itself and so that finding lists could be prepared for the use of the schools and a guide for all. Besides, a portion of the cards from which the 1872 catalogue was printed will need to be re-written at some future time.

This will be closed by an extract from a lecture by Jas. M. Hubbard, printed in the Library Journal for 1885, pp. 26, a lecture which is worthy of being reprinted and circulated in every community.

“ If the public library is to be in fact, what it is in theory, an educating power second only to the church and the school, and supplementing the work of both, there must be some method devised by which such readers as these may be helped to choose the right books. Without such aid given continually and systematically, the Library fails in the principal ends for

which it was founded—the elevation and instruction of the people.

We might as well turn our children into a school house fully furnished with books and apparatus, but with only a janitor to see that no injury was done to them and expect the children to make a wise use of their opportunities, to take up and pursue the proper studies without the aid of a master, as to give children the free range of a large Library and expect them undirected to make a wise use of its advantages as a means of education.

It is, therefore, in my opinion, a most pernicious error to encourage young people to come to a Library, and to give them poor stories in a mistaken belief that, the taste for reading being developed, they will naturally and surely rise from these to better books."

Gifts of books have been received from the following named donors during the past year :

Hon. Eben F. Stone, 15 volumes ; The Secretary of the Interior Department, 11 volumes ; Smithsonian Institution, five volumes ; U. S. Commissioner of Education, seven volumes, and unbound circulars of information ; The Secretary of Massachusetts, seven volumes ; Hon. H. W. Blair, four volumes ; J. W. Upton, two volumes ; and the Board of Agriculture, Kansas, the Secretary of the U. S. Treasury Department, Baltimore Peabody Institute, Trustees of Lynn Public Library, Trustees of Cincinnati Public Library, Trustees Beverly Library, Messrs. F. H. Appleton, Charles F. Adams, Jr., Geo. B. Loring, C. H. Coffin, J. W. Leeds, W. Wood & Co., Carroll B. Wright, J. G. Dalton, Andrew F. Wiggin, one volume each.

Masters Hill, Hutchinson and Taylor, who were connected with the Library as assistants, the first two for a long time, have left for more lucrative positions. These were most faithful in their work here, and the patrons of the Library and all concerned in its management testify to their uniform courtesy and ability.

Our worthy Janitor, as usual, is attentive to and efficient in all his duties.

With many thanks for the cordial co-operation of all concerned in the management of the Library, this report is respectfully submitted by

J. WARREN UPTON,

Librarian.

REPORT OF EBEN DALE SUTTON REFERENCE LIBRARY.

TO THE LYCEUM AND LIBRARY COMMITTEE :

The seventeenth Annual Report of the Committee in charge of the Eben Dale Sutton Reference Library is respectfully submitted.

There have been added to the Library during the year, 32 bound volumes, of which number 17 were purchased and 15 presented, also 93 parts of Serials.

The more notable of the additions are the following :

Reports on the Scientific Results of the Exploring Voyages of H. M. S. "Challenger." 6 Vols.

Egypt. Descriptive, Historical and Picturesque. 2 Vols.

Monuments of Nineveh. 2 Vols.

Life Studies of the Great Army. 1 Vol.

The total number of bound volumes now in the Library is 2228.

The visitors to the Library number about 1800, about 30 per cent. of the visits being for the purpose of consultation.

The duties of Librarian have been discharged by Miss Daniels, as heretofore, to the entire satisfaction of the Committee.

A full list of the works added during the year is appended.

For the Committee,

L. P. OSBORN, Sec'y.

The following bound volumes have been added during the year ending Jan. 31, 1886.

Reports on the Scientific Results of the Exploring Voyages of H. M. S. "Challenger. 1873-76. Sir C. Wyville Thomson and John Murray, Eds. Edinburgh, 1884-5. 6 Vols.

Illustrated London News. London, 1884. 2 Vols. Presented by Mrs. Sutton.

Encyclopædia Britannica. Vol. 18. Orn.—Pht. Vol. 19. Phy.—Pro. Boston, 1885.

The Monuments of Nineveh. Austen Henry Layard. London, 1849-53. 2 Vols.

Egypt; Descriptive, Historical and Picturesque. Georg Ebers. London, Paris and New York, 1878-79. 2 Vols.

Life Studies of the Great Army. 1862-65. Edwin Forbes, New York.

The English and Scottish Popular Ballads. Part III. Francis James Childs. Boston, 1885.

Capt. John Smith's Works, 1608-1631. Edward Arber. Birmingham, 1884.

Biblical, Theological and Ecclesiastical Cyclopædia. Supplement Vol. 1. A—Cu. Rev. John M'Clintock and James Strong. New York, 1885.

Manual for the General Court. 1885.

Report of the Commissioners on the Condition of the Records, etc., in the Secretary's Department. Boston, 1885. Presented by the Secretary of the Commonwealth of Massachusetts.

Report on the Forest Trees of North America at the Tenth Census, 1880.

Atlas of Sixteen Maps accompanying Report on the Forest Trees.

Reports on Petroleum, Coke and Building Stones.

Report on the Mortality and Vital Statistics of the United States. Washington, 1884-85. 4 Vols. Presented by Hon. E. F. Stone.

Statistical Atlas of the United States. Francis A. Walker. Washington, 1874. Presented by the Department of the Interior.

United States in Prophecy. Uriah Smith.

The Sanctuary. Uriah Smith.

Sketches from the Life of Paul. Mrs. E. G. White.

The Spirit of Prophecy. Mrs. E. G. White. Battle Creek, Mich., 1877-84. 4 Vols. Presented by the International Tract and Miss. Society of Seventh Day Adventists.

Smithsonian Report 1883. Washington, 1885. Presented by Hon. E. F. Stone.

Voyages of Peter Esprit Radisson 1652-1684. Gideon D. Scull, Ed. Boston, 1885.

Statistics and Technology of the Precious Metals. Washington, 1885. Presented by Hon. E. F. Stone.

UNBOUND SERIALS.

American Architect and Building News. Parts 1-52.

Essex Institute Historical Collections. 5 parts.

The Portfolio. Parts 1-12.

Le Costume Historique. 2 parts.

Notes and Queries. Parts 1-11.

New England Historical and Genealogical Register. 4 parts.

Seven Reports of the U. S. Bureau of Education.

TREASURER'S REPORT.

LYCEUM AND LIBRARY COMMITTEE.

*Lyceum and Library Committee in account with Frank C. Merrill,
Treasurer.*

1885.		Dr.
Feb.	5, To paid Lieut. Schwatka for lecture,	\$ 72 00
	7, " " Peabody Press for printing,	14 50
	13, " " Bill for incidentals,	8 73
Mar.	4, " " Courtis & Breare for binding,	22 40
	5, " " Estes & Lauriat for Am. Catalogue,	10 00
	7, " " Cleaves & McDonald for books,	161 54
	25, " " Naturalists' Agency for books,	7 50
	28, " " Peabody Press for printing for acct. of lecture committee,	7 00
April	1, " " Frank Taylor for services,	6 25
	1, " " W. H. Hill for services,	25 00
	3, " " John D. McKeen, cash paid express,	70
	3, " " "Science,"	4 50
	4, " " H. P. Hutchinson for services,	25 00
	4, " " N. L. Chamberlain for stamp,	1 75
	4, " " Carl Schoenhof for magazines,	24 35
	11, " " Commissioner of Patents for speci- fications and drawings of Patents.	31 20
	13, " " Courtis & Breare for binding,	17 00
	18, " " Peabody Press for printing,	9 50

April	20,	To paid J. W. Upton, on acct. for services,	10 00
	27,	" " " " " " " " " "	23 32
May	11,	" " " " " " " " " "	25 00
	12,	" " " Courtis & Breare for binding,	15 00
	15,	" " " Jona. Perley for binding,	15 00
	15,	" " " J. W. Upton, on acct. of services,	12 00
	20,	" " " " " " " " " "	16 76
	25,	" " " " " " " " " "	10 00
	29,	" " " " " " " " " "	16 88
June	8,	" " " " " " " " " "	22 22
	19,	" " " " " " " " " "	30 56
	29,	" " " " " " " " " "	30 55
July	2,	" " " W. H. Hill for services,	25 00
	2,	" " " H. P. Hutchinson for services,	8 20
	2,	" " " Frank Taylor, for services,	10 00
	2,	" " " T. H. McGrath for printing,	8 00
	10,	" " " J. J. Thorndike for services,	8 00
	11,	" " " A. H. Patterson for services,	8 00
	11,	" " " Peabody Press for printing,	6 50
	13,	" " " Frank Taylor for services,	43 01
	16,	" " " J. W. Upton for services,	307 78
	21,	" " " Estes & Lauriat for books,	7 43
	21,	" " " H. P. Hutchinson for services,	49 90
	29,	" " " Jona. Perley for binding,	3 00
	29,	" " " Estes & Lauriat for book,	40 32
	31,	" " " J. W. Upton for services,	5 00
Aug.	5,	" " " Estes & Lauriat, for book,	30 35
	13,	" " " Courtis & Breare for binding,	43 01
	15,	" " " J. W. Upton for services,	40 32
	29,	" " " " " " " " " "	41 66
Sept.	15,	" " " " " " " " " "	3 00
	29,	" " " Essex Institute's bill,	41 67
	30,	" " " J. W. Upton for services,	25 00
Oct.	2,	" " " Frank Taylor for services,	25 00
	2,	" " " H. P. Hutchinson for services,	16 50
	3,	" " " Cyclostyle Co.'s bill,	348 34
	7,	" " " Estes & Lauriat for books,	4 03
	10,	" " " B. F. Stevens for incidentals,	17 10
	14,	" " " Library Bureau for cards,	40 32
	15,	" " " J. W. Upton for services,	6 50
	30,	" " " Peabody Press for slips, etc.,	

Oct.	31,	To paid	J. W. Upton for services,	43 01
Nov.	13,	" "	For lecture by Wm. Parsons,	50 00
	14,	" "	J. W. Upton for services,	41 66
	17,	" "	" " " " " "	219 36
	20,	" "	For lecture by G. A. Hartwell,	50 00
	25,	" "	For Readings by Nella Brown,	45 00
	30,	" "	J. W. Upton for services,	41 66
Dec.	4,	" "	For Lecture by Alban Andren,	40 00
	11,	" "	" " " W. C. Richards,	109 00
	17,	" "	" " " Wm. Marshall,	50 00
	22,	" "	" " " Will Carlton,	100 00
	30,	" "	N. L. Chamberlain & Co., for stamp,	2 59
	30,	" "	Estes & Lauriat for books,	308 84
	31,	" "	Jona. Perley for binding,	31 78
	31,	" "	J. W. Upton for services,	83 33
1886.				
Jan.	1,	" "	F. Taylor for services,	26 00
	1,	" "	H. P. Hutchinson, for services,	26 50
	1,	" "	For Lecture by H. W. French,	80 00
	4,	" "	A. H. Patterson for services,	6 35
	4,	" "	J. J. Thorndike for services,	3 00
	7,	" "	For Lecture by H. C. Dame,	50 00
	9,	" "	F. Taylor for services,	1 50
	12,	" "	Courtis & Breare for binding,	29 95
	14,	" "	For Lecture by H. W. Ragan.	75 00
	16,	" "	B. M. Hills for expressing,	3 75
	20,	" "	Munroe & Arnold for expressing,	7 73
	22,	" "	For Lecture by Jas. A. Babcock,	55 00
	23,	" "	S. S. Gilson for magazines,	94 70
	23,	" "	Peabody Press for printing acct. of Library,	4 90
	23,	" "	Peabody Press for printing acct. of Lectures,	8 50
	23,	" "	H. P. Hutchinson for services,	6 50
	28,	" "	For lecture by G. R. Wendling,	75 00
	29,	" "	Peabody Reporter for printing acct. of Lectures,	5 00
	29,	" "	For Lecture by James Hedley,	40 00
	29,	" "	Thos. W. Peasley for attendance at Lectures,	13 00

Jan.	29,	To paid	A. E. Johnson for attendance at Lectures,	13 00
	30,	" "	O. Ferrin for attendance at Lectures,	13 00
	30,	" "	B. F. Goodwin for attendance at Lectures,	13 00
	30,	" "	J. W. Upton for services,	83 33
	30,	" "	Bill for incidentals,	6 93
			Balance,	1263 07
				<hr/>
				\$5124 89

1885.

Cr.

Feb.	1,	By Balance,	\$656 07
April	14,	" Received from Treasurer of Trustees,	1100 00
July	13,	" Received from Treasurer of Trustees,	1100 00
Oct.	5,	" Received from Treasurer of Trustees,	1100 00

1886

Jan.	4,	" Received from Treasurer of Trustees,	1100 00
	30,	" Received from Fines,	65 87
	30,	" Received from Catalogues sold \$1.60, Books damaged \$1.35,	2 95
			<hr/>
			\$5124 89
			<hr/>
			1263 07
			<hr/>
By Balance,			

SUMMARY OF THE FOREGOING ACCOUNT.

			Dr.
To paid for Books,			\$1309 75
" " Binding,			210 18
" " Printing on acct. of Library,			53 40
" " Stationery and Incidentals,			57 63
" " Express hire,			12 18
" " Salaries,			1264 18

To paid Lectures current year,	875 50
" " Lectures year '84-85,	79 00
Balance,	1263 07
	<hr/>
	\$5124 89

	Cr.
By Balance,	656 07
" Received of Treasurer of Trustees,	4400 00
" Received from Fines, Sale of Catalogue, and damage to Books,	68 82
	<hr/>
	\$5124 89
By Balance,	1263 07

EBEN DALE SUTTON REFERENCE LIBRARY.

*Lyceum and Library Committee in account with Frank C. Merrill,
Treasurer.*

1885.				Dr.
Feb.	5,	To paid	Augusta F. Daniels for services,	20 83
Mar.	3,	" "	" " "	20 83
April	1,	" "	" " "	20 83
May	1,	" "	" " "	20 83
June	1,	" "	" " "	20 83
July	1,	" "	" " "	20 83
Aug	7,	" "	" " "	20 83
	13,	" "	Trustees of Institute for cash paid for insurance,	95 25
Sept.	1,	" "	Augusta F. Daniels for services,	20 83
Oct.	1,	" "	" " "	20 83
	30,	" "	Peabody Press for printed slips,	3 00
Nov.	1,	" "	Augusta F. Daniels for services,	20 83
	19,	" "	Estes & Lauriat for books,	259 25
	19,	" "	Essex Institute's bill for publications,	3 00
Dec.	2,	" "	Augusta F. Daniels for services,	20 83
1886.				
Jan.	1,	" "	" "	20 87
	12,	" "	New Eng. Historic Genealogical Society,	3 00
	20,	" "	Munroe & Arnold for express hire,	2 10
	27,	" "	L. P. Osborn for cash paid for cards,	2 75
	30,	" "	Prince Society for publications,	4 00
			Balance	269 63
				<hr/>
				\$891 98

1885.				Cr.
Feb.	1,	By	Balance,	91 98
May	3,	"	Six months income of Eben Dale Sutton Fund,	400 00

Nov. 6, By Six months income of Eben Dale Sutton Fund,	400 00
	<hr/>
	\$891 98
Cr. By Balance,	269 63

• SUMMARY STATEMENT OF THE FOREGOING ACCOUNT.

	Dr.
To paid for Books,	269 25
" Salary of Librarian,	250 00
" for Insurance,	95 25
" Incidentals,	7 85
Balance,	269 63
	<hr/>
	\$891 98
	Cr.
By Balance,	91 98
" Income of Eben Dale Sutton Fund,	800 00
	<hr/>
	\$891 98
By Balance,	269 63

2005.83.31